



Clerk to the Council:

Email: clerk.finhampc@outlook.com **Website:** www.finhamparishcouncil.org.uk

Phone 07877 559825

9th May 2024

Dear Councillor

You are hereby summoned to attend the meeting of the Parish Council to be held at **7:15pm 16th May 2024**. The meeting will be held at Finham Primary School, Green Lane, Finham. If you are unable to attend, please forward your apologies to the Clerk.

J Chatterton

*Jane Chatterton CILCA PSLCC
Clerk & RFO to the Parish Council*

Members of the public and press are welcome to attend

A G E N D A

- 1. Apologies:** To receive apologies and approve reasons for absence
- 2. Declarations of Interest:**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
- 3. Chairman's Update**
Recommendation: Receive an update from Councillor Paul Davies
- 4. Minutes of previous meetings:**
Recommendation: To receive the minutes of the Parish Council Meetings held on 21st March 2024
- 5. Matters Arising not listed on the agenda**
- 6. Planning**
To Consider Planning Applications received since the last meeting
- 7. Correspondence**
Recommendation: receive an update
- 8. Finance**
 - 8.1 to approve payments
2023-24

DATE	REF	PAYEE	DETAIL	AMOUNT
22.03.24	E86	J Chatterton	Netnerd Invoice 401842	£59.99*
22.03.24	E87	NEST	Clerk Pension	DPA
22.03.24	E88	James Goodier	Electrical install Defib	£184.85

*inc VAT

2024-25

DATE	REF	PAYEE	DETAIL	AMOUNT
11.04.24	E1	SLCC	Membership Part payment	£100.00
11.04.24	E2	Topsource	Payroll invoice 011154	£20.72*
11.04.24	E3	WALC	Membership	£1,084.80*
11.04.24	E4	P Davies	Expenses	£1.98
16.04.24	E5	J Chatterton	Clerk Salary April	DPA
16.04.24	E6	HMRC	Tax & NI Clerk April	DPA
16.04.24	E7	J Chatterton	Clerk Expenses April	£42.93
16.04.24	E8	J Chatterton	Expenses adjustment	£8.87
19.04.24	E9	SLCC	Reforms to NPPF	£36.00*

*inc VAT

8.2 Bank Reconciliation 31st March 2024

Recommendation: receive and approve

8.3 Quarterly Report 31st March 2024

Recommendation: receive and approve

9. Annual Governance & Accountability Return 2023-24

Recommendation: Complete AGAR 2023-24

10. Defibrillator

Recommendation: discussion of a second installation

11. Petition – grass verges

Recommendation: receive an update

12. Brentwood Avenue/Hadleigh Road traffic calming

Recommendation: discussion and receive an update

13. Task groups & Working Parties

To receive reports from Task Group and Working Party leads (reports to be sent to the Clerk for inclusion in the minutes)

- Highways – Councillor Morshead
- Schools – Councillor Mrs Bush
- Kings Hill – Councillor Davies
- Police & Crime – Councillor Mrs Fryer

14. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

15. Coventry City Councillors

Recommendation: To receive updates on Finham Parish issues

16. Public participation: To adjourn to allow public participation.

Members of the public are invited to attend the meeting and can contact the Clerk on Clerk.finhampc@outlook.com for the information. Any questions must be submitted prior to the meeting via email to the Clerk.

17. Date for the next meeting

Confirm the date for the next formal meeting as **Thursday 20th June 2024** venue to be confirmed